

COUNCIL MEETING MINUTES

APRIL 24, 2023

DATE COUNCIL CHAMBERS, CITY HALL, CITY OF WOODBURN, COUNTY OF MARION, STATE OF OREGON, APRIL 24, 2023

CONVENED The meeting convened at 7:00 p.m. with Council President Carney presiding.

ROLL CALL

Mayor Lonergan	Absent
Councilor Carney	Present
Councilor Cornwell	Present
Councilor Schaub	Present
Councilor Swanson	Present – via video conferencing
Councilor Morris	Present – via video conferencing
Councilor Cabrales	Present -

Staff Present: City Attorney Shields, Assistant City Administrator Row, Police Chief Pilcher, Public Works Director Stultz, Community Development Director Kerr, Economic Development Director Johnk, Special Projects Director Wakeley, Human Resources Director Gregg, Community Services Director Cuomo, Transit Manager McClaskey, Senior Management Analyst Sherman, Public Affairs and Communications Coordinator Moore, Community Relations Manager Herrera, City Recorder Pierson

PRESENTATIONS

The Legal Rules to Judge Land Use Cases – City Attorney Shields provided a presentation on the legal rules for judging land use cases.

Transit Plan – Paul Lutey, Nelson Nygaard, provided a project overview of the Transportation Development Plan which included the existing conditions, service scenarios, capital improvements and next steps.

CONSENT AGENDA

A. Woodburn City Council minutes of April 10, 2023,
B. Acceptance of three (3) Public Utility Easements and a Public Waterline Easement at 2045 Molalla Road NE, Woodburn, OR 97071 (Tax Lot 051W08A005200)
Cabrales/Swanson...approve the consent agenda. On roll call vote the motion passed unanimously.

COUNCIL BILL NO. 3206 – AN ORDINANCE ANNEXING APPROXIMATELY 0.93 ACRES OF TERRITORY GENERALLY LOCATED AT 2115 MOLALLA ROAD NE, MARION COUNTY, OREGON, INTO THE CITY OF WOODBURN

Cornwell introduced Council Bill No. 3206. City Recorder Pierson read the bill twice by title only since there were no objections from Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Council President Carney declared Council Bill No. 3206 duly passed.

COUNCIL BILL NO. 3207 – AN ORDINANCE AMENDING THE WOODBURN ZONING MAP TO DESIGNATE ZONING OF APPROXIMATELY 0.93 ACRES OF ANNEXED TERRITORY LOCATED AT 2115 MOLALLA ROAD NE, MARION COUNTY,

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OREGON, AS COMMERCIAL GENERAL (CG) ZONING DISTRICT

Schaub introduced Council Bill No. 3207. City Recorder Pierson read the bill twice by title only since there were no objections from Council. Community Development Director Kerr provided a staff report. On roll call vote for final passage, the bill passed unanimously. Council President Carney declared Council Bill No. 3207 duly passed.

COUNCIL BILL NO. 3208 – AN ORDINANCE AMENDING ORDINANCE 2433 (MASTER FEE SCHEDULE) TO MODIFY AND UPDATE COMMUNITY DEVELOPMENT - PLANNING DIVISION FEES, COMMUNITY SERVICES - RECREATION, PARKS, AND AQUATIC CENTER FEES, AND FINANCE DEPARTMENT FEES; AND REPEALING ALL FEES AND CHARGES THAT ARE INCONSISTENT WITH THIS ORDINANCE; AND SETTING AN EFFECTIVE DATE

Schaub introduced Council Bill No. 3208. City Recorder Pierson read the bill twice by title only since there were no objections from Council. Community Development Director Kerr, Community Services Director Cuomo, and Finance Director Turley provided a staff report. Council President Carney asked if anyone in the audience would like to speak on this change in fees. On roll call vote for final passage, the bill passed unanimously. Council President Carney declared Council Bill No. 3208 duly passed.

AWARD OF LEGION PARK PARKING LOT IMPROVEMENTS PROJECT TO PACIFIC EXCAVATION

Carney/Swanson... award the construction contract for the Legion Park Parking Lot Improvements Project to the lowest responsible and responsive bidder, Pacific Excavation, in the amount of \$180,680.00 and approve an additional \$20,000.00 for this project as a contingency for potential change orders. On roll call vote the motion passed unanimously.

CALL-UP BRIEFING: PLANNING COMMISSION APPROVAL OF A CONDITIONAL USE PERMIT & DESIGN REVIEW APPLICATION PACKAGE FOR OPEN-AIR SHELTERS FOR OUTDOOR PLAY AT HERITAGE E.S. AT 440 PARR RD (CU 22-05 & DR 22-20)

The Council declined to call this item up.

CALL-UP BRIEFING: PLANNING COMMISSION APPROVAL OF A CONDITIONAL USE PERMIT & DESIGN REVIEW APPLICATION PACKAGE FOR OPEN-AIR SHELTERS FOR OUTDOOR PLAY AT LINCOLN E.S. AT 1041 N. BOONES FERRY RD (CU 22-06 & DR 22-21)

The Council declined to call this item up.

COUNCIL BRIEFING OF PLANNING COMMISSION APPROVAL OF A DESIGN REVIEW AND VARIANCE APPLICATION PACKAGE FOR FLEET SALES WEST AT 2175 N. PACIFIC HWY (DR 22-24 & VAR 22-13)

The Council declined to call this item up.

CITY ADMINISTRATOR'S REPORT

The City Administrator reported the following:

- Annual Woodburn Proud Clean up took place Saturday and over 200 people participated;
- Last week the City held a workshop hosted by the Family Resource Center;

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- The rental and mortgage assistance program has approved \$45,000 in assistance payments with about \$150,000 left to award in the program;
- Bungalow Theater will be hosting its first live performance on May 4th. The performance will be done in partnership with the Woodburn High School Theater Program;
- The Budget Committee meeting will take place on Saturday beginning at 9:00 a.m.

MAYOR AND COUNCIL REPORTS

Councilor Swanson gave kudos to Yanira and Jesse for their part in the Family Resource Center workshop.

Councilor Carney thanked everyone for attending tonight's meeting.

ADJOURNMENT

Schaub/Cabrales...move to adjourn. The motion passed unanimously. Council President Carney adjourned the meeting at 8:58 p.m.

APPROVED Frank J. Lonergan
FRANK LONERGAN, MAYOR

ATTEST

Heather Pierson

Heather Pierson, City Recorder
City of Woodburn, Oregon